Pupil Information required for
Department of Education and Skills
Primary Online Database

The Department of Education and Skills has developed an electronic database of primary school pupils called the Primary Online Database (POD) which involves schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database allows the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database will hold data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Birth Surname, Address (including Eircode), Date of Birth, Gender, Nationality, whether one of the pupil's mother tongues is English or Irish, whether the pupil is in receipt of an Exemption from Irish and if so the reason for same, and whether the pupil is in a Mainstream or Special Class. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion and on their ethnic or cultural background. **In order to assist with the gathering of data please complete this form in CAPITAL LETTERS and return to the school.**

Teacher/Class Name _____

Current Standard

Junior Infants ☐ Senior Infants ☐ First Class ☐

Second Class ☐ Third Class ☐ Fourth Class ☐

Fifth Class ☐ Sixth Class ☐ Special Class ☐

Pupil Forename: _____   **Pupil Surname:** _____

PPSN of Pupil _____   **Mother's Birth Surname** _____

Pupil's Date of Birth _____   **Pupil's Gender:** Male ☐ Female ☐

Birth Cert Forename (if different from name above)   **Birth Cert Surname** (if different from name above)

_____   _____

Pupil Address _____   **Eircode**

_____

_____

County _____

☐ ☐ ☐ ☐ / ☐ ☐ ☐ ☐

(See

https://finder.eircode.ie/ for Eircode)

Nationality _____ (In the case of dual citizenship, please specify both nationalities)

Is one of the pupil's mother tongues (i.e. language spoken at home) Irish or English?

Yes ☐   No ☐

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are special category data under the General Data Protection Regulation (GDPR). These questions are optional. While these questions are optional, the information would be very useful to the Department for statistical and research purposes. Aggregated information on Ethnic/Cultural background will be used to track the progress of these groups, and to compare their progress with other groups, thereby identifying gaps in the system and assisting in the development and implementation of appropriate policies and interventions. Aggregated information on religion will be used for statistical purposes only. Parents/guardians are asked, if they wish to do so, to identify their children's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills.

To which ethnic or cultural background group does your child belong (please tick one)?
(Categories based on the Census of Population)

White Irish	☐ Irish Traveller ☐	Roma	☐
Any other White Background ☐		Black or Black Irish - African	☐
Black or Black Irish - Any other Black Background ☐		Asian or Asian Irish – Chinese	☐
Asian or Asian Irish - Any other Asian background ☐		Other (inc. mixed background)	☐
No consent ☐			

What is your child's religion?

Roman Catholic ☐	Church of Ireland (Anglican) ☐	Presbyterian	☐
Methodist, Wesleyan ☐	Jewish ☐	Muslim (Islamic)	☐
Orthodox (Greek, Coptic, Russian) ☐	Apostolic or Pentecostal ☐	Hindu	☐
Buddhist ☐	Jehovah's Witness ☐	Lutheran	☐
Atheist ☐	Baptist ☐	Agnostic	☐
Christian Religion (not further defined) ☐	Protestant ☐	Evangelical	☐
Other Religions ☐	No Religion ☐	No Consent	☐

I consent for the special category in the two questions above to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.

Signed: _____

Parent/Guardian

Date: _____

Please complete this form and return to your primary school. For further information on POD please go to the Department of Education and Skills' website www.education.ie